## **Contents**

1.	Plan information and communication processes		
	1.1	Identify and analyse information requirements of the project	. 8
	1.2	Develop a communication management plan according to project objectives	15
	1.3	Establish a designated project-management information system	22
2.	lm	plement project information and communication processes	
	2.1	Manage generation, gathering, storage, retrieval, analysis and dissemination of information by project staff and stakeholders	26
	2.2	Implement, modify, monitor and control designated information-validation processes	29
	2.3	Implement and maintain communication networks	32
	2.4	Identify and resolve communication and information-management system issues	35
3.	Ass	sess information and communication outcomes	
	3.1	Finalise and archive records according to agreed project information ownership and control requirements	40
	3.2	Review project outcomes for effectiveness of management information and communication processes and procedures	43
	3.3	Develop and document recommended improvements for application in future projects	50
Unit Paview			50